

**City of Olivet
Regular Council Minutes
June 9, 2025 – 7:00 p.m.**

Council Call to Order

Present: Mayor Laura Barlund-Maas and Commissioners Don Walker, Joseph Davis, Gary Peterson, James Frohm, Larry Marsh, and Joe Hoffdahl.

Absent: None.

Visitors' Section:

The University of Olivet's Head Football Coach Erik Ieuter introduced himself to the Council. Mayor Laura Barlund-Maas said that if the Council approved, she would like to add The University of Olivet's Fall Football Walk Road Closures to the agenda.

Harton Farms & Greenhouse Owner Kathy Harton asked the Council to consider purchasing hanging baskets for downtown Olivet. She said the baskets are not cheap, but are reusable, mostly self-watering, very hardy, and would last a long time. Mayor Barlund-Maas asked about the cost of the baskets. Harton stated that the price would depend on the size and number of baskets. Harton said she would contact the company selling the baskets to get the cost and suggested grant funding to help defray that cost. She said their business has decreased since removing their advertising signs due to the new sign ordinance. She stated that Harton Farms would supply the flowers and maintain the baskets if the Council would allow them to erect a sign for their business.

Approval of Agenda

MOTION by Frohm, supported by Hoffdahl, to approve the agenda with the addition of a new Item A. The University of Olivet's Fall Football Walk Road Closures, moving each agenda item down. Motion carried 7-0.

Approval of Previous Minutes

MOTION by Walker, supported by Davis, to approve the May 12, 2025, minutes as written. Motion carried 7-0.

OLD BUSINESS: None.

NEW BUSINESS:

A. The University of Olivet's Fall Football Walk Road Closures – Action Item

Mayor Barlund-Maas stated that Ieuter contacted her regarding the football walk road closures at the direction of The University of Olivet Athletic Director. Mayor Barlund-Maas explained that the football team, coaches, band members, and cheerleaders walk from the Mott Building down Main Street to the Cutler Event Center for their six home football games. The Police Chief leads the walk in a patrol vehicle, and the Fire Department stages the fire trucks to block the roadways. However, if the fire

trucks are not on-site due to an emergency call, it is understood that the football team and other participants would have to walk on the sidewalk. Mayor Barlund-Maas asked leuter if he had anything to say about the walk. leuter stated he is excited to continue this tradition. The six dates and times for the walks were provided. Mayor Barlund-Maas stated that she is concerned about the walk that takes place on October 16, due to it being a later time on a weekday and the fire department schedule. leuter said he understood and agreed to walk on the sidewalk if the fire department was not present. Mayor Barlund-Maas said the roads will be closed for approximately 15 to 20 minutes for the walk. She will communicate with Fire Department Captain Tom Parker regarding the dates and times of the walk, and this information will be in the newsletter so residents can be prepared.

MOTION by Marsh, supported by Hoffdahl, to approve The University of Olivet football team and participants to walk on Main Street to the Cutler Event Center on the dates and times as presented, with the support of the Fire Department and the Police Chief. Motion carried 7-0.

B. Support Emergency Operation Plan – Resolution 25-06 – Action Item

Eaton County Emergency Manager Ryan Wilkinson stated that Clerk/Treasurer Amy Huepenbecker contacted him to implement a Support Emergency Operation Plan (SEOP). He explained that all Cities, Villages, and Townships are incorporated into the Eaton County Emergency Management Program. Wilkinson said that he had a meeting with Huepenbecker, DPW Director Jerry Staggs, Police Chief Shawn Garcia, and Fire Chief John Collins to discuss the draft of the SEOP customized for the City of Olivet. He said the draft reiterates that the City of Olivet is incorporated into the Eaton County Emergency Management Program. Wilkinson said the City of Olivet has a process in place that gives the Mayor the authority to declare a local State of Emergency. Eaton County, with the support of the Board, would work directly with the City in the event of an emergency. Wilkinson congratulated the City of Olivet for taking the initiative to pursue an SEOP, as it's not required unless you have a population of 10,000 or more. Wilkinson said this SEOP is synchronized with other plans that are maintained at the County and renewed every four years. Mayor Barlund-Maas stated that Resolution 25-06 is included in the packet and asked if anyone had questions prior to approval.

MOTION by Walker, supported by Davis, to adopt Resolution 25-06 Support Emergency Operation Plan (SEOP) with the understanding that the Mayor has the authority to put the SEOP into effect. Motion carried 7-0.

C. Resolution 25-07 Multi-Hazard Mitigation Plan (MHMP) Update – Action Item

Eaton County Emergency Manager Wilkinson stated that the Multi-Hazard Mitigation Plan (MHMP) is part of the SEOP and is a comprehensive plan designed to reduce losses from natural, technological, and human-caused hazards. It identifies potential risks, assesses vulnerabilities, and outlines strategies for reducing the impacts of disasters. By proactively addressing hazards and vulnerabilities, the MHMP helps build a more resilient community that is better prepared to withstand and recover from disaster. The Emergency Management Office has identified ways it can help, such as receiving multiple alerts, warnings, and emergency notifications, and participating in severe weather awareness week. Wilkinson stated that the United States Code requires the MHMP, and the sub-requirements offer the opportunity for every participating jurisdiction to be a plan participant.

Wilkinson said he met with Huepenbecker to complete a capabilities assessment survey and discuss the hazards that are reasonably likely to affect the County, such as tornadoes, an active shooter, a hazardous materials incident, drought, flood, fire, etc. He said that with these steps taken, the City of Olivet is considered a plan participant. The assessment was submitted to the State and the Federal

Emergency Management Agency (FEMA) for review. Wilkinson said that both the State and FEMA approved the submitted assessment, and now is the time for the City to adopt the plan.

Commissioner Don Walker looked at the plan and said parts of the Eaton County Mitigation plan will have to be revised as it refers to the "County Sheriff Department," which will be obsolete in September. Wilkinson said that he would address this issue and make any necessary revisions. He assured the Council that all "living documents", such as this, are revised and maintained throughout their lifespan by Eaton County.

Wilkinson stated there is a web-based version of the plan on the Eaton County Website. Commissioner Joe Davis asked if Wilkinson could distribute the web-based version of the MHMP. Wilkinson said that if approved tonight, he will incorporate the City's Resolution into the plan itself and get the final copy. He will then send a copy along with a web-based version to Huepenbecker.

Commissioner James Frohm asked if there would be a cost involved. Wilkinson said there is no cost involved for a plan participant. He said there is a cost involved in the future if a planned participant wants to take part in some sort of infrastructure project related to mitigation through a Federal Grant Program, of which a 25% match is typically required.

MOTION by Walker, supported by Frohm, to adopt Resolution 25-07 to authorize the acceptance of the Multi-Hazard Mitigation Plan (MHMP) as written. Motion carried 7-0.

D. Reappointment of the Charlotte Community Library Representative - Action Item

Mayor Barlund-Maas stated that the current Charlotte Community Library Board Representative, Sarah Thomson, is in attendance and has agreed to serve in this role for another term. Thomson explained her role as the City's representative for the Charlotte Community Library Board. She stated that she is happy to continue to serve in this role for the next three years.

MOTION by Marsh, supported by Frohm, to reappoint Sarah Thomson as the Olivet representative to the Charlotte Community Library Board for three years. Motion carried 7-0.

E. Resolution 25-04A Millage Amendment – Action Item

Huepenbecker stated the Council approved Resolution 25-04 Millage according to the County's millage rate of 13.8308 at the May meeting. She informed the Council that since that approval, the County has notified her that the millage rate has increased due to an update from municipal software BS&A that affected the Headlee rollback, causing the increase. Huepenbecker stated that the amended rate of 13.9352 would need to be approved.

MOTION by Walker, supported by Davis, to adopt Resolution 25-04A to amend the tax rate to 13.9352 mills. Motion carried 7-0.

F. Resolution 25-08 to Add Delinquent Sidewalk Accounts to the 2025 Summer Tax Bills – Action Item

Huepenbecker stated that there are four sidewalk accounts totaling \$1,595.35 that are outstanding.

MOTION by Marsh, supported by Frohm, to adopt Resolution 25-08 to add the 2021 Special Assessment of Sidewalk Repairs on the 2025 Summer Taxes. Motion carried 7-0.

G. Resolution 25-09 Water/Sewer Rate Increase – Action Item

Mayor Barlund-Maas stated this Resolution would allow a 1% increase in the City's water and sewer rates to allow for necessary improvements to the systems. Huepenbecker stated that the City will be conducting a sewer rate study next week. Peterson asked if a water rate study would be done as well. Huepenbecker stated that a water rate study was completed in 2018. Frohm asked if the sewer rate study would confirm that a 1% increase would be enough. Huepenbecker stated the sewer rate study is separate from this increase. This increase was included in the approved budget beginning July 1, 2025. She said if the sewer rate study shows that another increase is warranted, a second resolution would be needed.

MOTION by Peterson, supported by Frohm, to adopt Resolution 25-09 to increase water and sewer rates by 1%. Motion carried 7-0.

H. Resolution 25-10 FY 25-26 Budget Amendments – Action Item

Huepenbecker said the end of the fiscal year is fast approaching, and she is looking at the year-end budget figures. She has spoken with the department heads to ask if they have any large expenses coming up in their department that would require an adjustment in their budget. Huepenbecker stated that City Accountant Kelly Hanna will work on the numbers to ensure the budget is balanced at the end of the year.

MOTION by Walker, supported by Hoffdahl, to adopt Resolution 25-10 to amend the FY 25-26 budget. Motion carried 7-0.

I. Employee Hourly Wages FY 25-26 – Effective Date - Action Item

Mayor Barlund-Maas stated that the fiscal year 25/26 budget includes a 5% wage increase for hourly employees and does not include seasonal employees. She said the 5% wage increase would include Fire Department personnel for the first hour of their City runs, and wages for the second hour City runs coincide with the State of Michigan Minimum Wage. Mayor Barlund-Maas said the Fire Department's township runs are unchanged per the Fire Contracts with Lee and Walton Townships. She said the Fire Department Officer salaries were not budgeted to increase this year, but would be revisited next year. Mayor Barlund-Maas stated that the State of Michigan Minimum Wage had increased from \$10.33 per hour to \$10.56 per hour in January and increased again to \$12.48 per hour in February. She explained to the Council that two City employees, Deputy/Clerk Drema Emerson and DPW employee Dave King, were not being paid much more than if they were new hires. She met with Accountant Hanna during the budget meetings to discuss how to raise Emerson's and King's compensation due to the two minimum wage requirements. Emerson and King have been with the City of Olivet for several years and are valued employees. Emerson's rate will increase by \$1.00 per hour, and King's rate will increase by \$2.50 per hour. Mayor Barlund-Maas reiterated that the budget already includes the raises.

Commissioner Gary Peterson asked for the total amount of the raises. Mayor Barlund-Maas said \$12,000.00. A discussion took place regarding inflation rates and the departments' costs for Emerson's and King's wages.

MOTION by Marsh, supported by Hoffdahl, to approve the 5% raise for hourly employees with an additional amount for Emerson and King due to the State of Michigan Minimum Wage. The increase would be in effect on July 7, 2025. Motion carried 7-0.

J. DPW Annual Service/Purchase Approval – Action Item

The Department of Public Works (DPW) is requesting permission to use the fiscal year 25-26 budgeted amount for professional service expenditures in the water, sewer, and road departments as needed to maintain department equipment and efficient operations within the City. The services must be performed from July 1, 2025, to June 30, 2026. The list of professional services for the DPW Department is included in the council packet. Water/Sewer Commissioner Peterson said that he agrees with the annual service/purchase approval for the listed professional services, except for the road crack seal, as this service is over \$20,000.00 and should go out for bids.

MOTION by Hoffdahl, supported by Marsh, to approve using the FY 25-26 budgeted funds for the professional service expenditures in water, sewer, and road departments as needed for the services listed on the memo from DPW Director Staggs. Motion carried 7-0.

K. Fire Department Annual Service/Purchase Approval – Action Item

Fire Commissioner Walker said the Fire Department is requesting permission to use the fiscal year 25-26 budgeted amount of \$8,000.00 for Fire Contract expenditures as needed. The services must be performed from July 1, 2025, to June 30, 2026. The list of services coded as Fire Contract expenditures for the Fire Department is included in the council packet.

MOTION by Walker, supported by Hoffdahl, to approve using the FY 25-26 budgeted funds of \$8,000.00 for Fire Contract expenditures for the Fire Department as needed for the services listed on the memo from Fire Chief Collins. Motion carried 7-0.

L. Fire Department Purchase of Truck Batteries – Action Item

Fire Commissioner Walker asked the Council's permission to purchase truck batteries from Jeff Parker for \$2,000.00. He said the funds are available in budget line item 336-932.

MOTION by Walker, supported by Hoffdahl, to purchase truck batteries from Jeff Parker at a cost not to exceed \$2,000.00. Motion carried 7-0.

M. Fire Department Purchase of a Pulse Oximeter – Action Item

Fire Commissioner Walker asked the Council's permission to purchase a pulse oximeter for \$1,100.00. Commissioner Larry Marsh asked for clarification regarding the price of this pulse oximeter. Fire Chief Collins stated that this pulse oximeter is ambulance quality, and the current one has lasted fifteen years. Walker stated that a budget amendment to decrease budget line item 336-932 by \$1,100.00 and increase budget line item 336-754.651 would be needed to fund the purchase.

MOTION by Walker, supported by Frohm, to purchase a pulse oximeter at a cost not to exceed \$1,100.00, including a budget amendment as noted. Motion carried 7-0.

PROJECT UPDATES:

1. Ordinance Book Amendments

Mayor Barlund-Maas stated that there would not be a public hearing tonight regarding the Fowl Ordinance in case changes would still need to be made. She provided an updated version of the Fowl Ordinance, and she discussed the corrections that were made per the Council's suggestions at the May meeting regarding the following:

Item (a) #2 regarding "adjoining" parcels of residential and agricultural lots to accommodate the keeping of fowl.

Item C. regarding the definition of the term "grandfathered" as it relates to the fowl ordinance.

Frohm asked about the number of fowl permits Olivet would allow. Mayor Barlund-Maas explained that it is easier to raise the number of permits than to lower the amount.

Davis stated he has three small bantam roosters and asked if he would have to get rid of them once the ordinance is enacted, or would the roosters be "grandfathered"? Davis also suggested adding verbiage to item C under the "grandfathered" section to clarify issues regarding residents who currently have roosters and have a fowl enclosure on a lot line. A discussion took place regarding Davis's question on roosters and lot lines. The Council agreed that Mayor Barlund-Maas could add the verbiage to include "roosters" and "lot lines" to item C under the "grandfathered" section for clarification and to hold the Public Hearing in August.

2. City Policies (Handbook) – Lexipol

Huepenbecker informed the Council that she has not had the opportunity to continue to review policies, as she has been working on the Support Emergency Operation Plan (SEOP).

3. Police Department Policies – Lexipol

Chief Garcia stated that there were no changes to report.

4. Emergency Plan – City

Huepenbecker stated that the Support Emergency Operation Plan (SEOP) for the City is complete.

5. Fire Station Committee

Fire Chief Collins stated that there were no changes to report.

6. Compensation Committee

Mayor Barlund-Maas stated that she has secured four members for this committee and needs one more.

7. Event Form

Davis stated that there were no changes to report.

8. Parks Master Plan

Davis stated that he would distribute a copy of the plan via email this month.

9. Removal of Parking Spaces

Road Commissioner Joe Hoffdahl said the removal of the parking spaces is complete and looks good. Peterson asked if a parking space was created for Campus Security near the Cutler Student Center. Mayor Barlund-Maas stated that a parking space will be allocated

for Campus Safety; however, there is currently a discussion on where that space will be located. She said the new signs and painted lines are obvious and look great. Chief Garcia said he talked with Staggs regarding continuing the lines on the corners to include crosswalks and around the entire College Square.

Approval of the Bills

MOTION by Marsh, supported by Hoffdahl, to pay the bills as presented. Motion carried 7-0.

Department Head Reports

Police Chief Shawn Garcia – Garcia stated that with the Eaton County Public Safety Millage being turned down, he believes it's important to think about the loss of Animal Control, which is down to one employee to manage the whole facility. He said the responsibility for Animal Control will fall back on the municipalities regarding stray dogs and vicious animals. Garcia said that Ingham County has offered training and some equipment. He informed the Council that he and Davis attended a meeting in Grand Ledge regarding ways to keep Animal Control open. He said the problem is that the building that houses Animal Control has plumbing and airflow issues, and how long the building could be used is of concern. Garcia stated that he would keep the Council informed as he gets information. Garcia stated that State Representative Angela Witwer will ask the appropriations committee for \$2.2 million to update the Animal Control building. He said he sent a letter of support to Senator Sarah Anthony and hopes the other Police Chiefs and attendees of the meeting will also send letters of support.

Eaton County Commissioner Jim Mott said if Eaton County does nothing to the Animal Control building and has three Animal Control Officers, it would cost a flat rate of \$40,000.00 per municipality within Eaton County per year to keep this service. Another option would be a lower flat rate plus incidental fees. Mott stated that if Eaton County could make a bond to raise funds for infrastructure needs, that would decrease the amount needed from the State.

Davis stated preparations are being made on the County and Municipal sides regarding Animal Control. He said the Police Department anticipates and plans on fielding calls for Animal Control, so training is very important.

Walker asked about the status of the Police Chief position. Mayor Barlund-Maas said that she, Garcia, and Huepenbecker met with three candidates, and one of the candidates was selected. She said they will meet with the selected candidate to answer further questions, and if he agrees, a background check will be done to move forward.

Fire Chief John Collins – Collins thanked the Council for truck #814 and the raise. He said Kingdom Builders did a great job on the drywall repairs in the fire station. He thanked the Police Department and the DPW Department for their help as they all worked together during the storms. Collins stated that truck #814 is still a work in progress. The Fire Department continues to equip the truck with the necessary gear to officially be in service.

Clerk/Treasurer Amy Huepenbecker – Huepenbecker informed the Council that the office is busy preparing for summer property taxes and water bills. She has been busy with the following:

- ✓ Obtain permits from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to place park benches along the walking trail, as it's near a waterway.
- ✓ Rural Development year-end paperwork that is required for the sewer loan.

- ✓ Election audit with the County.
- ✓ Budget amendments with Hanna
- ✓ Attended the Clerk's Conference last Thursday.

Huepenbecker stated she had gathered the requested information from the May meeting. She confirmed with Walker that he had received a copy of the Charter. She made sure the Council received the millage rates from 2008 to the current year, and she explained the rates that were provided. Huepenbecker addressed Peterson's concerns regarding fees paid to Plante Moran for professional services. Huepenbecker explained that Plante Moran is invoiced at 24% from the water budget and 16% from the sewer budget, totaling 40%, which is allocated on their invoices. She stated professional services are more than just Plante Moran, and she stated the names of the vendors under professional services. Peterson disagreed with the billed amount from Plante Moran, and he would like a breakdown of the services they provide to the water and sewer department. Mayor Barlund-Maas stated that the percentages are based on a formula at the time the City started doing business with Plante Moran. Peterson said each department should contribute equally to Plante Moran. Huepenbecker asked Peterson if he would like to talk with Accountant Hanna.

Peterson also asked why there was a 40% increase in our audit for the next year. Huepenbecker reminded the Council of the increase they approved in February. She stated she contacted Gabridge Auditors and Hanna regarding the increase. Hanna confirmed with her boss that the new fee was still lower than most municipalities of our size. Gabridge stated that Olivet has the lowest cost, mainly because of all the work Hanna does preparing for the audit.

Huepenbecker voiced her concerns and explained why it's important for the Department Heads to get agenda items, along with supporting documents, to her in a timely fashion so council packets are ready and available for Commissioners to pick up. Mayor Barlund-Maas stated that she could again provide the Department Heads and Commissioners the bullet points that were distributed last November to use as a reminder of what is needed before a council meeting, as this is creating a huge challenge for Huepenbecker.

DPW Director Jerry Staggs – Staggs was absent.

Mayor Barlund-Maas called on Eaton County Commissioner Mott regarding updates in Eaton County. Mott explained that a special meeting was held in Eaton County to initiate the necessary budget cuts. He said cuts were made first to outside agencies, and most unfilled positions were eliminated in the Prosecutor's Office, the Court's Office, and the Sheriff's Department. Marsh asked Mott if the Sheriff Patrol would ever come back. Mott reminded those present that, before the millage, he had stated, "If the millage is not approved, there would not be a road patrol or a contract with Delta Township" because Eaton County was paying from their general fund a portion of that contract. He said even if the millage had passed, Eaton County would have to renegotiate that contract with Delta. Mott informed the Council that after several meetings, a special Board Meeting with Delta Township took place last Thursday. He stated that Eaton County and Delta Township agreed on a new ten-year contract that would benefit both entities. Mott informed the Council that Delta Township has agreed to pay 100% of the cost to have police services, with an additional 15% of the cost for administrative fees. Delta Township has also agreed to contribute a one-time lump sum of \$2 million to the Municipal Employee Retirement System (MERS). Throughout the ten-year contract, Eaton County will take 5% of that 15% administration fee and put it into MERS, roughly accumulating \$200,000.00 per year for a total of \$9 million throughout the contract. The contract passed unanimously at the County. Mott said that if the economy gets better, it's possible to have road patrol again in the future.

Peterson asked if Delta Township would have a millage. Mott said he was unsure; that would be up to Delta Township. Mott stated that there are still more cuts to be made over the next several months.

Mayor Barlund-Maas stated that multiple questions were brought up at the May meeting regarding the general fund balance. She provided the Council with a handout that shows the general fund balance since March 31, 2018. She explained that the equipment fund is equivalent to a savings account designated for equipment purchases only and is separate from the general fund. She stated that each department budgets a certain amount of money from its general fund to the equipment fund to make scheduled purchases such as a police car, a fire truck, a street sweeper, etc. Mayor Barlund-Maas said the contributions from the general fund to the equipment fund explain how the general fund is decreasing and how the equipment fund is increasing. She said that if you look at the total general fund and equipment fund, the combined total shows growth. Mayor Barlund-Maas reiterated that the concern expressed at the May meeting regarding the decline of funds in the general fund is unwarranted, as the funds are there in the combined funds, and the City of Olivet is in a better position than it has been in previous years.

Peterson asked to see a copy of the Analysis of the Budget that Hanna provided to the City. He said that Hanna stated in the analysis that the City of Olivet had to “stop” using money from the general fund to balance its budget. Mayor Barlund-Maas stated that Hanna had said to be “careful” using the general fund. Walker has a copy of the 25/26 analysis from Hanna, and it reads that the City needs to be “cautious” on the continued use of fund balance.

Mayor Barlund-Maas agreed that the City must always use caution when using the fund balance. She said it starts with the Commissioners meeting with their department heads during budget talks. When your department head brings their list of wants to you as the Commissioner, it is up to you to sort the needs of the department over the wants. Huepenbecker again offered to set up a meeting with Hanna.

Commissioner Comments

Joe Hoffdahl – Hoffdahl stated that the road striping on Cottage Street in front of the Cutler Student Center looks good. He suggested evaluating more parking areas in the City.

Joseph Davis – Davis thanked the Police Department, Fire Department, and the DPW for their hard work during the storms. He said that the wooden bridges along the walking path by the river have taken a turn for the worse. He said he would talk to Staggs regarding removing or repairing them. Davis thanked Wee One's Preschool for donating playground equipment for Rotary Park. He also thanked Gino Costello, the Owner of Xact Excavating, for the installation of the equipment.

Don Walker – Walker asked for an update regarding the attorney. Mayor Barlund-Maas stated that she, Garcia, and Huepenbecker have a meeting set for Thursday, June 12, to get acquainted with the Harkness Law firm. Peterson said that Yvonne Ridge, Eaton Rapids City Manager, highly approves of the Harkness Law firm.

Larry Marsh – Marsh stated he had nothing to add.

Gary Peterson – Peterson asked if the City of Bellevue has paid the DPW for mutual aid during the storms. Huepenbecker said they have. Peterson stated that the Eaton County Transportation Authority (EATRAN) is seeking a new Chief Executive Officer.

James Frohm – Frohm asked why it took so long to clean up the tree that fell across East Street during the storm. Davis stated that Consumers Energy is responsible for removing the tree due to the downed wires. Frohm said the City needs to be more aware of the trees within the right-of-way (ROW), as they can pose a danger. Frohm suggested that when replacing trees, the City should have a list of specific trees that can be planted more safely. Davis said the City does have a list of specific trees. Peterson stated that there are multiple trees in bad shape. Mayor Barlund-Maas stated the DPW works with Top to Bottom Tree Service to inspect the trees, making recommendations on whether the tree should be trimmed or removed. Huepenbecker stated that residents also call City Hall regarding trees they are concerned about, and Staggs will look at the tree and place it on a list for follow-up with Top to Bottom Tree Service. The trees are prioritized as there is only so much money in the budget. Hoffdahl stated that Staggs stays on top of the trees.

Laura Barlund-Maas – Barlund-Maas thanked Huepenbecker for taking the initiative to have a Support Emergency Operations Plan (SEOP) and a Multi-Hazard Mitigation Plan (MHMP) for Olivet. She thanked the employees for all the work they do to move the City forward.

Council meeting adjourned at 9:23 p.m.

Laura Barlund-Maas, Mayor

Amy Huepenbecker, Clerk/Treasurer