

**City of Olivet
Special Council Minutes
May 24, 2023 – 6:30 p.m.**

Council Call to Order

Present: Mayor Laura Barlund-Maas, Gary Peterson, James Frohm, Steve Penny, and Larry Marsh.

Absent: Don Walker and Joe Hoffdahl

Visitors' Section: No visitor comments

Approval of Agenda

MOTION by Penny, supported by Marsh, to approve the agenda. Motion carried 5-0.

OLD BUSINESS:

A. School Resource Officer Memo of Understanding – Action Item

Mayor Barlund-Maas had provided the Council with a copy of the Memo of Understanding (MOU) between the Olivet Community Schools and the City of Olivet. She stated that she and Commissioner Penny met with the City Attorney to discuss and finalize the MOU. Commissioner Penny reminded the Council that the Olivet Community Schools was awarded a matching grant from the Michigan State Police through the School Resource Officer Grant Program. The City Attorney Ken O'Deen reviewed the State-awarded grant and due to its complex nature, wrote the MOU using the State grant requirement material and material prepared by Police Chief Shawn Garcia and the City of Olivet. Penny reviewed many key elements regarding the MOU and SRO position, particularly regarding costs, training, and duties. He also reviewed the duties of the City of Olivet, the duties of the Olivet Community Schools, and the right of termination by either party. Penny confirmed the SRO is under the direct supervision of the City of Olivet through its Chief of Police. Barlund-Maas stated the SRO shall not be involved in the administration of student discipline unless the violation involves criminal conduct. The SRO handles law enforcement-related issues. Marsh asked if the SRO will be covering Fern Persons Elementary School. Barlund-Maas stated due to Fern Persons Elementary School being outside the jurisdiction the SRO will handle incidents that occur on the school property and will be available to respond to emergencies at the facility in an assisting capacity to the agency having jurisdiction. Peterson asked if the SRO will be provided a sign-on bonus and asked why the County is not providing law enforcement coverage to our area. Barlund-Maas stated the SRO will have the same wage for the three-year contract with no sign-on bonus, but the City could offer an annual retention bonus. Penny confirmed that Eaton County has informed Chief Garcia that they will be patrolling less in our area due to a lack of resources. Penny stated the Olivet Community School is getting more involved in security preparedness and has invested \$1M in staff/faculty training, badge passes, security cameras, and other security enhancements and is looking forward to the placement of an SRO within the school district.

MOTION by Penny, supported by Marsh, to accept the Memo of Understanding (MOU) as outlined between the Olivet Community Schools and the City of Olivet regarding the School Resource Officer (SRO) position. Motion carried 5-0.

Council meeting adjourned at 6:48 p.m.

Laura Barlund-Maas, Mayor

Drema Emerson, Deputy Clerk/Treasurer