

**City of Olivet
Public Hearing & Regular Session Minutes
May 10, 2021 – 6:45 p.m.**

This meeting was held virtually due to the COVID-19 pandemic.

Council Call to Order

Present: Mayor Laura Barlund-Maas, Gary Peterson, Joe Hoffdahl, James Frohm, Pam Steward-Bess, Don Walker, and Steve Penny.

All commissioners joined from home. Mayor Laura Barlund-Maas joined from City Hall Council Chambers.

Public Hearing: 2021/22 Proposed Budget

An open discussion was held.

Visitors' Section Welcome:

Olivet Fire Fighters Association President Scott Piepkow – Piepkow stated the Association would like to have something this year and they are planning to go forward with the Firemen's Festival. They are considering starting the festival with the parade at 1:00 pm, dinner at 5:00 pm, and fireworks at dusk. All COVID-19 guidelines and recommendations will be adhered to at the time of the festival.

Olivet Chamber of Commerce Treasurer Angie Witzke - Witzke stated the Chamber of Commerce will be hosting a Cruise-In Car Show on June 11, 2021. The car "show off" will be on Main Street, vendors will be spaced throughout town down the sidewalks and there will be a band on the Eaton Community Bank lawn at 6:00 pm. This will be a good opportunity to get people in town and to support local businesses. City Clerk Huepenbecker asked if the Chamber should fill out a COVID-19 response form and have it on file for the event. Witzke stated that if this car show goes well, they have additional shows tentatively scheduled for July 9 and August 13.

Approval of Agenda

MOTION by Hoffdahl, supported by Penny, to approve the agenda. Motion carried 7-0.

Approval of Previous Minutes

MOTION by Walker, supported by Hoffdahl, to approve the April 2021 minutes as written. Motion carried 7-0.

Mayor Laura Barlund-Maas stated that the remainder of the votes would be taken by roll call.

OLD BUSINESS: None

NEW BUSINESS:

A. Budget Resolution 21-02 – Action Item.

MOTION by Walker, supported by Steward-Bess, to adopt Resolution 21-02 to approve the 21/22 budget as presented. Motion carried 7-0***.

B. Category B Road Grant Resolution 21-03 - Action Item.

MOTION by Hoffdahl, supported by Penny, to adopt the Category B Road Grant Resolution 21-03 as presented. Motion carried 7-0***.

C. Tree Removal Bids – Action Item

DPW Director Jerry Staggs stated that there are several trees that need to be removed. Currently, there is \$4,200.00 remaining in the budget for tree removal. He feels at this time the tree located at 120 East Street is the most critical to remove. Staggs received a bid from James Clark Tree Service of \$3,650.00 for tree and stump removal at 120 East Street. He is waiting on a bid from Top to Bottom Tree Service.

MOTION by Peterson, supported by Hoffdahl, to approve up to \$3,650.00 for tree removal and stump grinding after receiving the bid from Top to Bottom Tree Service. Motion carried 7-0***.

D. Park Fundraiser - Discussion

Clerk/Treasurer Amy Huepenbecker stated that Deputy Clerk Drema Emerson spoke with Fred Dannemann, owner of Heritage Brick & Marble, about the engraved brick fundraiser. Heritage Brick & Marble worked with the city on our first fundraiser and they are willing to work with us again. The cost for one to ten bricks including engraving is \$19.00 each. Ten bricks or more including engraving would cost \$18.00 each. It was suggested to purchase new bricks with engraving as the cost is the same as engraving on our old bricks. Huepenbecker stated in the past we sold the bricks for \$25.00 and asked for Council's thoughts on the cost/profit for the bricks. Commissioner Steward-Bess suggested we promote the park fundraiser on a flyer with the brick order form included and send it home with the school kids. Commissioner Penny suggested putting it in our newsletter and on different platforms with different levels of sponsorship. Mayor Barlund-Maas suggested to Steward-Bess to form a committee to discuss the brick fundraiser. Steward-Bess asked Penny and Huepenbecker to be part of the committee. The committee will meet and bring information to the June Council meeting.

Approval of the Bills

MOTION by Hoffdahl, supported by Steward-Bess, to pay the bills as presented. Motion carried 7-0***.

Department Head Reports

Clerk/Treasurer Amy Huepenbecker – Huepenbecker stated the water bills are due next week. Water shut offs are scheduled for next Tuesday, May 18. Payment plans were offered to residents. She thanked the DPW for the new flower bed at City Hall.

Police Chief Shawn Garcia – Garcia was absent.

DPW Director Jerry Staggs – Staggs stated they have been busy mowing and cleaning up in the cemetery. The rubber mulch was delivered last week for the park. He is going to contact FFA Advisor Doug Pennington to see if the FFA students could help with spreading the mulch. The new fire hydrants were delivered. Northern Well is replacing the check valve on well #4.

Fire Chief John Collins – Collins was absent.

Commissioner Comments

Joe Hoffdahl – Hoffdahl thanked all employees for their hard work.

Pam Steward-Bess – Steward-Bess thanked all employees.

Gary Peterson – Peterson, Eaton County Transportation Authority (EATRAN) representative, stated that EATRAN is pushing for regional transportation in the Tri-County area. The goal is to get CATA buses working with EATRAN buses. EATRAN will be meeting with Clinton County, and he will keep us updated.

Steve Penny – Penny stated Chief Garcia is looking for a full-time and part-time officer.

James Frohm – Frohm had nothing to add.

Don Walker – Walker had nothing to add.

Laura Barlund-Maas – Barlund-Maas stated the COVID-19 numbers are coming down in Eaton and Calhoun counties.

MOTION by Walker, supported by Steward-Bess, to move into Executive Session. Motion carried 7-0. Council entered executive session at 7:51 p.m.

Council resumed the public meeting and adjourned at 8:06 p.m.

Laura Barlund-Maas, Mayor

Amy Huepenbecker, Clerk/Treasurer

*** Roll call vote was taken.