

City of Olivet

Public Hearing & Regular Session Minutes

June 12, 2017 – 6:45 p.m.

Council Call to Order

Present: Peterson, Marsh, Hoffdahl, Bess, Maxwell, Penny, Barkley

Absent: None

Public Hearing: 2017-2018 Proposed Budget (2nd Reading)

No comments.

Visitor Section Welcome

Abigail Lynch from the Barry-Eaton Health Department went over upcoming events. This included offering the Shingles vaccine at the Health Department, and offering safety tips to avoid ticks, mosquitos and bats.

Jane Kilbourn asked about the status of the 307 Main Street property next to Double Nickel. The Council reported that the ordinances were forwarded to the Attorney. The property could be used as a business per City ordinance. It could also be presented to the Zoning Board to request an ordinance change.

Approval of Agenda

MOTION by Penny, supported by Bess, to approve the Agenda with additions.
Motion carried.

Approval of Previous Minutes

MOTION by Bess, supported by Penny, to approve the Previous Minutes.
Motion carried.

OLD BUSINESS:

A. Water Tower Painting

DPW Director Smith informed the Council there were 5 bids for the project. Dixon recommends the bid by S.C. Painting at a cost of \$79,000.

MOTION by Bess, supported by Maxwell, to award the bid to S.C. Painting to paint the water tower at a cost not to exceed \$79,000. Motion carried.

B. Council Email Addresses

Commissioner Maxwell reported some emails were working, some have not been tried, and Commissioner Penny was not able to get access to the site. Please let Erin know of any additional problems. No motion.

NEW BUSINESS:

A. Second Reading of the 2017-2018 Proposed Budget

MOTION by Penny, supported by Marsh, to approve the 2017-2018 Budget. Motion carried.

B. Proposed Wages for 2017-2018

Commissioner Penny requested to table this for discussion in Executive Session.

C. Olivet College: President's Announcement

President Corey of Olivet College had 2 Announcements to make to the Council.

1. Community Commitment Scholarships: This is a 75% Tuition Scholarship for City employees and School District employees, and their dependents to attend Olivet College. This would be pro-rated for part-time employees. For the 2017-2018 school year, the monetary award would be a \$19,335 scholarship toward the total \$25,000 Tuition Cost.
2. Olivet College Community Investment Grant: This is a \$15,000 grant awarded in increments of up to \$5,000 to improve the Olivet Community. Proposals are being accepted through August, with 1 proposal already being received from the Olivet Public School District.

D. Olivet Community Engagement Committee Signing

The OCEC Memorandum of Understanding was provided to each Commissioner. This document will be reviewed for discussion at the July 10, 2017 Council Meeting.

E. DPW Staff Raises for 6-month Anniversary & Water Certification Raises

MOTION by Penny, supported by Bess, to approve the Raises for DPW's 6-month anniversary and the Water Certification Raises. Motion carried.

F. Olivet Civic Event Center: July Mud Bog Event

MOTION by Hoffdahl, supported by Bess, to approve the Mud Bog event for July 7-8 with a \$400 rental fee to be paid by David Woods and \$100 for water if needed. Motion carried.

G. New Appointment to the Planning Commission

MOTION by Marsh, supported by Hoffdahl, to accept Don Walker as the new appointee to the Planning Commission. Motion carried.

H. Resolution to add a "Citizen Complaint" Section to the Agenda

MOTION by Maxwell, supported by Penny, to institute a Citizen Complaint Log to include what department the complaint was referred to, and include it on the Monthly Agenda. Motion carried.

I. Proposal to Add "Replacement Costs" to Water/Sewer Bills

Clerk Bierly informed the Council that Rural Development is requiring a Replacement Cost Fund be established in conjunction with all Rural Development loans with the City. One way to address this is to create a "Replacement Cost Fee" line item to all utility bills which will be based on meter size. Informational packets will be provided to Council after the mandatory Rate Study is concluded. No motion.

J. DPW Bids to Repair or Resurface the Fire Barn Roof

DPW Director Smith informed the Council 1 Bid has been received, ranging between \$9250 and \$10,875 based on the warranty desired. Commissioner Penny asked Smith to look into the cost of a pitched roof vs. a flat roof. Information to follow. No motion.

K. DPW Painting of Road Lines

MOTION by Hoffdahl, supported by Penny, to approve Eaton County Road Commission to paint the center lines automatically every other year at a cost not to exceed \$2,000 per year. Motion carried.

L. DPW Bid for Tree Maintenance and Removal

DPW Director Smith received a quote from Ayles Tree Service for \$5,650 to remove 10 dead trees, dead limbs and grind the stumps. Commissioner Penny advised Smith this service needs to be placed out for bid per City Ordinance. No motion.

M. DPW Bid for Main Lift Station Shut-off Valves

DPW Director Smith received a quote from Eifert to replace 2 shut-off valves at Main Lift Station at a cost of \$20,980. The Council advised Smith this service needs to be placed out for bid per City Ordinance. No motion.

Approval of the Bills

MOTION by Marsh, supported by Barkley, to approve the monthly bills. Motion carried.

Employee Reports

Clerk Bierly introduced Olivet College intern Bailey Saraceno to the Council. Bailey has been working on the City Website, the Zoning Book, and the City Newsletter. She will be working approximately 20 hours during the Summer and 10 hours during the School year, the first 10 hours to be paid by Olivet College's Work-study program. Bailey is also working with John Collins on the Fire Department's part of the Website which has been under construction for a long time. The Chamber raised \$632 at their garage sale to be donated to the Firefighter's Association to assist with Fire Fest. Commissioner Maxwell suggested the City intervene with more responsibility to keep Fire Fest going as an annual event.

Director Smith provided a written report. Smith said everything is going great and has no complaints.

Police Chief Garcia provided a written report. Garcia said nobody has been hired as of yet to replace Officer Willcutt. They are holding off on interviews for now.

Fire Chief Collins provided a written report. Collins said 3 firefighters are attending Fire School. All 3 passed the practical portion of testing. The 911 dispatch service has offered to activate the storm sirens at a cost not yet determined. The firefighters are training for when the Water Tower is out-of-service. Collins said their Budget looks good and has bills to turn in next month for the end of the fiscal year.

Commissioner Comments

Marsh said too many cars are speeding on Kalamo Street. He also mentioned the amount of trash being left curbside.

Barkley said thanks to all departments and employees. He offered the Council to take a trip over to the Fire Station to evaluate its current condition. He asked that available grants be looked into for Fire Department needs.

Penny thanked the visitors and the college for being present. He gave special thanks and recognition to Jennifer Miller for her many years of service on the Zoning Board and attending every Council meeting. He thanked the Lions Club for constructing a temporary ramp at the home of Geno Czubenko on Summer Street.

Hoffdahl thanked everyone with the City for doing a great job and said Commissioner Penny summed it up well.

Bess thanked the DPW employees on their certifications, and thanked the visitors, and said great job to all other departments.

Maxwell thanked all the employees and Dr. Corey for reaching out to the Community, and also thanked the Lion's Club for their work on the ramp.

Mayor Peterson congratulated Phil and Jerry on getting their water licenses.

Executive Session: Personnel & Financial Matters

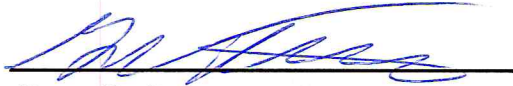
Mayor Peterson requested the Meeting be moved into Executive Session.

MOTION by roll call vote. Motion carried 7-0.

Marsh – Yes	Maxwell – Yes	Barkley – Yes	Bess - Yes
Penny – Yes	Hoffdahl – Yes	Peterson – Yes	

Return to Regular Session

Meeting Adjourned at 9:28 p.m.



Gary L. Peterson, Mayor



Erin Bierly, Clerk/Treasurer