

# City of Olivet

## Regular Session Minutes

### January 8, 2018 – 7:00 p.m.

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#### Council Call to Order

Present: Mayor Barlund-Maas, Marsh, Steward-Bess, Hoffdahl, Peterson, Frohm, and Penny  
Absent: None.

#### Visitor Section Welcome

##### Visitors Present:

Jennifer Miller  
Jeff Bierly  
Jane Kilbourn

Danny LaPoint  
Abigail Lynch  
Karl Drake, Auditor

Charles Brand & family  
Kent Austin  
Chris Stewart

Danny LaPoint requested permission to build a snow hill with concessions next to the Fire station. Discussion followed. Permission granted by Council. Mayor Barlund-Maas advised Mr. LaPoint to communicate with City Hall, so the snowhill can be advertised on the City website when complete.

Charles Brand voiced concerns over his recent utility bill which included capacity charges of \$7,650.00. Discussion followed. Mayor Barlund-Maas stated Council would discuss the issue further and get back in contact with Mr. Brand.

Abigail Lynch updated Council on recent events with the Barry-Eaton Health Department.

Ian Boyce voiced concerns over the recent water main break on Washington Street and whether it affected his home on Sherwood Hwy. DPW Director Smith explained the water main break did not affect Mr. Boyce's home since they isolated the water line to his property.

Chris Stewart introduced himself as a candidate for State Representative of the 71<sup>st</sup> district.

#### Approval of Agenda

MOTION by Peterson, supported by Penny, to approve the Agenda as written. Motion passed.

#### Approval of Previous Minutes

MOTION by Penny, supported by Steward-Bess, to approve the Previous Minutes. Motion passed.

## **OLD BUSINESS:**

### **A. 2016-2017 Audit Results and Financial Statements – Karl Drake**

Auditor Karl Drake presented his audit findings and financial summary including his recommendations to Council. Discussion followed. No motion.

### **B. Treasurer: Budget Amendment Requests**

Clerk/Treasurer Bierly presented Council with a Trial Balance report detailing budget amendments that needed to be done to the 2017-18 budget. Discussion followed.

MOTION by Penny, supported by Hoffdahl, to approve the amended budget as proposed. Motion passed.

MOTION by Marsh, supported by Steward-Bess, allowing Clerk/Treasurer Bierly and Mayor Barlund-Maas to work together and apply the needed \$1,800 toward the DPW deficit as required by the State of Michigan. Motion passed.

## **NEW BUSINESS:**

### **A. Hayes Green Beach – EMS Contract**

MOTION by Marsh, supported by Peterson, to approve the EMS Contract with Hayes Green Beach as proposed. Motion passed.

### **B. Fire Department – Software Upgrade**

MOTION by Steward-Bess, supported by Marsh, to purchase the software upgrade, not to exceed \$800.00. Motion passed.

### **Approval of the Bills**

MOTION by Marsh, supported by Penny, to approve the monthly bills. Motion passed.

### **Employee Reports**

Clerk Bierly provided a written report. She admitted being glad the audit was over. Bierly also advised Council that new payroll software was needed, and bids would be presented next month. The DEQ rate study is ongoing with results to be presented at the next meeting.

DPW Director Smith provided a written report. He stated the lift station project is completed and came in under budget. Round one of the streetlight replacement project is almost complete.

The City had a water main break today, January 8<sup>th</sup>, which has now been fixed. Water samples have been taken and will be sent to the lab for approval. All affected residents were alerted of the boil-water advisory.

**Police Chief Garcia** provided a written report. He advised that resumes for a new officer are coming in with interviews starting soon. Garcia requested several people to sit in on the interviews, including Commissioner Penny, Clerk/Treasurer Bierly, another commissioner and a citizen. He is also looking into an online training program called Virtual Academy. Garcia is currently working mostly second shift, but is flexing his schedule as needed.

**Fire Chief Collins** provided a written report. He said it was a busy, above-average month for calls. The cold weather is having an adverse effect on their equipment. He is currently getting prices for valve repairs.

### **Commissioner Comments**

**Hoffdahl** – Joe thanked the visitors, hoped everyone had a good holiday, and thanked Phil for keeping the roads clear.

**Penny** – Steve thanked the visitors for coming and congratulated Erin on finishing the audit.

**Marsh** – Larry said he appreciated all the employees, and gave thanks to Phil and the crew for keeping the streets clear.

**Steward-Bess** – Pam said hats off to Erin and the staff for keeping the City in good standing, and thanked the employees for their hard work in the cold weather.

**Peterson** – Gary said ditto and advised that the newsletter should not include coupons.

**Frohm** – James said he appreciated the Council, and looks forward to the City bringing on a new officer to help Shawn in the Police department.

**Mayor Barlund-Maas** – Laura gave thanks to everyone for coming. Her hours at City Hall will be Thursdays from 3:30-5:00 p.m., and she will be adding additional hours at a later date. Laura also advised our current City Attorney is retiring, so she will be looking into hiring a new attorney which will be presented at next month's meeting.

**Meeting Adjourned at 8:41 p.m.**



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**Laura Barlund-Maas, Mayor**



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**Erin Bierly, Clerk/Treasurer**