

City of Olivet

Regular Session Minutes

July 10, 2017 – 7:00 p.m.

Council Call to Order

Present: Peterson, Marsh, Hoffdahl, Bess, Maxwell, Penny
Absent: Barkley

Visitor Section Welcome

Visitors Present:	Jennifer Miller	Laura Barlund-Maas
Danny LaPoint	Jeff Bierly	Chad Clark
John Holland	Jane Kilbourn	

Danny LaPoint asked if the Council would pay for the port-a-johns at the Firemen's Festival as the City does every year. Council confirmed payment. Danny also asked that East and Main Streets be shut down for Firefest.

John Holland reported on the wastewater lagoons, which are currently at 79% capacity. The proposed Gillette Phase II project estimates a projected increase of 8.5%, totaling 87.5%. The DEQ requires new lagoons once a 90% capacity is reached.

Chad Clark, of Christman Construction, speaking on behalf of Olivet College, asked if a meeting could be arranged between the college and the city to address additional concerns with the Gillette Phase II project. The college is looking to move forward with this project in the spring of 2018.

Jennifer Miller asked about the recent water main break and boil water advisory. The water main break occurred at the corner of Butterfield and South Main Streets. John Holland explained when the pressure drops low enough there is potential for groundwater contamination which necessitates a boil water advisory as a precautionary measure. Jennifer also asked about 319 Main Street and whether the house was being occupied as a residence. The house is a business, but the second story is allowed to be rented out as a loft apartment per City ordinance. Also, per John Collins, fire alarms are set to be installed once Firemen's Fest is over.

Approval of Agenda

MOTION by Penny, supported by Bess, to approve the Agenda with additions and deletions. Motion carried.

Approval of Previous Minutes

MOTION by Marsh, supported by Penny, to approve the Previous Minutes with one minor deletion - to remove the sentence, "Jennifer Miller was present." under the Visitor's Section. Motion carried.

OLD BUSINESS:

A. Olivet College – Hosford House – Special Use Permit

Olivet College is requesting a Special Use Permit for Hosford House to be renovated into an archival center/museum with an atrium and a café. Council informed the College this request needs to go to the Planning Commission. No Motion.

B. Indian Creek Bridge Project Update

The next step in the project is to get Engineer Terry Baker's official printout and stamp to the County for approval. No motion.

NEW BUSINESS:

A. Donation Requests

MOTION by Penny, supported by Hoffdahl, to approve sending a \$50 donation to Meals on Wheels. Motion carried.

Council decided not to approve donation requests by Olivet High School and Olivet College for their annual golf outings.

B. Tree Quotes – Phil Smith

Director Smith presented 2 bid quotes to the Council:

Ayles Tree Service for \$5,700.00.

M&M Tree Service for \$5,700.00.

MOTION by Marsh, supported by Bess, to accept the bid by Ayles Tree Service to cut down and trim trees, at a cost not to exceed \$5,700.00. Motion carried.

C. Fire Station Roof Quotes – Phil Smith

Director Smith presented 2 bid quotes to the Council:

Harten Roofing offered a bid of \$7,500 for a flat, rubber roof with a 10-year guarantee.

Five Star offered a bid of \$9,250 for a flat, rubber roof with a 10-year guarantee;

\$10,335 with a 15-year guarantee; and, \$10,875 with a 20-year guarantee.

Five Star also offered a bid of \$18,000 for a metal, pitched roof.

Council asked Smith to provide more pitched roof bids.

D. Six-month Increase for Deputy Clerk/Treasurer Amy Huepenbecker

MOTION by Penny, supported by Bess, to approve a 6-month wage increase of \$.50 to employee Amy Huepenbecker. Motion carried.

E. Fire Department Parking Lot Signs

MOTION by Penny, supported by Marsh, to approve new parking signs for the Fire Department that state “Fire Personnel Only-Violators will be Fined and Towed.”

Motion carried.

Approval of the Bills

MOTION by Penny, supported by Bess, to approve the monthly bills with additions.

Motion carried.

Employee Reports

Clerk Bierly provided a written report. Bierly asked for clarification on a recent invoice from Rural Water asking for a \$100 donation. Council approved the \$100 donation since Rural Water does a great service for the City. In regards to Firefest, Scott Piepkow, President, asked for police approval again this year to use Gators as transport vehicles for the Fire Dept. Bierly said she, Amy and Bailey were excited to assist with Firefest by providing meals to the set-up and clean-up crews, as well as setting up game booths for the day. The department has been busy handling parade and vendor sign-ups as well as the communications for Firefest. Bierly asked for City assistance in the future with the fireworks at Firefest. Also, the City’s Ordinance Book has not been updated since 2006. MuniCode has an annual fee of \$225 to handle the updates for us. Per Council, this will be discussed further at the August meeting.

Director Smith provided a written report. Smith said things are going pretty well in the department. There was a water main break Saturday night. He thanked Danny and his crew for handling the water main break. He thanked Jerry for handling the notifications and alerts. Smith is waiting for the water sample's 2-day testing to come back before lifting the boil water advisory. They will be patching the hole in the Marathon parking lot affected by the water main break.

Police Chief Garcia provided a written report. Garcia said a conditional offer was made to David Thompson to be a full-time night police officer. Officer Luke Willcutt's last day was Wednesday, July 12th.

Fire Chief Collins provided a written report. Collins said it was nice to see the coordinated effort on the water main break. He said the Fire Dept. had a less than average month. Collins indicated it was a safety-first response to the recent accident on I-69. Further maintenance has been scheduled for the fire trucks.

Commissioner Comments

Marsh said good job to Phil, DPW and Danny on the water main break repair. He appreciates the guests being here.

Barkley – Absent.

Penny thanked the visitors for being here and the employees for doing a great job.

Hoffdahl thanked the visitors, Danny and DPW for doing a great job repairing the water main break.

Bess thanked the Phil and Danny on the water main break job, and she thanked Shawn and John. She also thanked Phil for the quotes.

Maxwell said she was impressed with department coordination.

Mayor Peterson thanked the visitors and DPW on the water main break job.

Meeting Adjourned at 8:57 p.m.

Gary L. Peterson, Mayor

Erin Bierly, Clerk/Treasurer