

City of Olivet

Regular Session Minutes

February 13 – 7:00 p.m.

2017

Council Call to Order

Present: Peterson, Marsh, Hoffdahl, Bess, Maxwell, Penny, Barkley

Absent: None

Visitor Section Welcome

Travis Gessner asked to discuss adding front signage to City on a Hill church and was added to the Agenda under Item E.

Dave Courey from SSVF (Supportive Services for Veteran Families) spoke to create awareness of the SSVF program and the housing services it offers to assist homeless veterans in Eaton, Clinton and Barry counties.

Jackie Looser and Chad Clark, representing Olivet College, asked for a Special Use Permit to begin work on Phase II of the Gillette Housing project. They were added to the Agenda under Item F.

Approval of Agenda

MOTION by Marsh, supported by Penny, to approve the Agenda with additions. Motion carried.

Approval of Previous Minutes

MOTION by Marsh, supported by Bess, to approve the Previous Minutes. Motion carried.

Oath of Office: New Deputy Clerk/Treasurer, Deb Maxwell, was sworn in.

OLD BUSINESS:

None.

NEW BUSINESS:

A. NIMS TRAINING with Mike McLeier

Tabled until March 2017.

B. Budget for Fiscal Year 2017-2018

Budgets requested by March Council meeting.

C. Resolution: College Street Extension to First Street

MOTION by Penny, supported by Barkley, to approve the Resolution which extended College Street and connected it with First Street. Motion carried.

D. Francis Petersen – Properties for Sale

Handouts provided of the 3 parcels Mr. Petersen has offered for sale to the City if interested. Council discussion followed. No motion.

E. Church on a Hill – Signage Request

Motion by Marsh, supported by Penny, to send this request to the Planning Commission. Motion carried.

F. Olivet College: Gillette Phase II – Special Use Permit Request

Motion by Bess, supported by Maxwell, to send this request to the Planning Commission. Motion carried.

Approval of the Bills

MOTION by Marsh, supported by Penny, to approve the monthly bills. There were no late additions. Motion carried.

Employee Reports

Clerk Bierly said the BS&A implementation and training is finished and the transition is nearing the end. She stated new Deputy Huepenbecker is doing a great job.

Director Smith provided a written report. He and Water Operator Staggs attended a Joint Expo with other DPW departments around the state. Staggs has been updating, cleaning and painting the wellhouses for better inspections. He said he has ordered a timer for the streetlights.

He asked for the approval to update the Well #6 scale to a digital scale. He put it out for bid and received bids for approximately \$925.00.

MOTION by Penny, supported by Bess, to purchase a digital scale for Well #6, not to exceed \$1,000.00. Motion carried.

Police Chief Garcia provided a written report. He said the training room downstairs is completed. DPW chipped in to buy tables for the training room. The first training was a CPR class with Bellevue. He provided details about assisting with a pursuit of a juvenile on January 28, 2017 on Butterfield Hwy. and then south on Marshall Road. Officer Willcutt deployed stop sticks to disable the vehicle and stop the pursuit, taking the juvenile into custody. Officer Willcutt received a Commendation Award. He also updated the Council on a previous arrest by Officer Willcutt who apprehended a subject who tried to disarm him of his weapon. The subject received 60 days in jail and a 2-year probation plus fines.

Fire Chief Collins provided a written report. He reported a busy month. A Mutual Aid Agreement with Bellevue has been formed. The new pagers are working great. He explained Olivet has an ISO rating of 5 which is a marked improvement from past ratings. He will be looking closely at the budget to see what can be purchased for the department.

Commissioner Comments

Marsh welcomed Commissioner Maxwell and thanked Phil and Randy with help on the lake in his front yard. He also thanked all the City employees for their hard work.

Barkley said thanks to all departments and gave a welcome to Commissioner Maxwell.

Penny thanked the visitors who came to the meeting. He welcomed Commissioner Maxwell.

Hoffdahl welcomed Commissioner Maxwell. He was glad to see all the visitors. He also thanked the City employees for a good job. He is continuing to work on the Oak Hill sidewalk project with Danny.

Bess welcomed Commissioner Maxwell. She thanked the visitors for coming and said good job to all City employees.


Maxwell appreciated the warm welcome to the Council.

Mayor Peterson welcomed Commissioner Maxwell to the Team. He welcomed the visitors and thanked the employees.

Meeting Adjourned at 8:00 p.m.



Gary L. Peterson, Mayor



Erin Bierly, Clerk/Treasurer