

# City of Olivet

## Regular Session Minutes

April 10, 2017 – 7:00 p.m.

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### Council Call to Order

Present: Peterson, Marsh, Hoffdahl, Bess, Maxwell, Penny, Barkley

Absent: None

### Visitor Section Welcome

Danny LaPoint said the bridge was moved today and should be done in about 9 days. The roof will be added prior to Firemen's Fest.

### Approval of Agenda

MOTION by Penny, supported by Barkley, to approve the Agenda with additions. Motion carried.

### Approval of Previous Minutes

MOTION by Penny, supported by Bess, to approve the Previous Minutes. Motion carried.

### **OLD BUSINESS:**

#### **A. OLIVET COLLEGE – GILLETTE PHASE II – SPECIAL USE PERMIT**

The request for a special use permit has been withdrawn by Olivet College until next year. No motion.

### **NEW BUSINESS:**

#### **A. WATER TOWER REPAIR – DIXON ENGINEERING**

MOTION by Marsh, supported by Penny, to approve Dixon Engineering to handle the engineering and support work of putting the repairs out for bid, at a price not to exceed \$12,350.00. Motion carried.

## **B. NEW COUNCIL EMAIL ADDRESSES**

Clerk Bierly provided each commissioner with their own City of Olivet email address to use to retrieve their monthly council packet and for inter-office communication. No motion.

## **C. POLICE DEPT PROPOSAL FOR CITY HALL SECURITY**

Chief Garcia and Clerk Bierly presented a proposal to install a full wall with security entrance in the Police foyer, and replace the half door with a full-size door in the City Hall lobby. Discussion followed.

DPW Director Smith would look into having his department handle the majority of the work to begin immediately. No motion.

## **D. OLIVET COMMUNITY EVENT CENTER – MUD BOGS**

MOTION by Marsh, supported by Penny, to approve Denny LaPoint to use the facility for Mud Bogs on May 13 and 14, 2017, for a Juvenile Diabetes fundraiser, and to waive the \$400 rental fee. Motion carried.

## **E. SEWER REPAIR AT CORNER OF COLLEGE AND MAIN STREETS**

DPW Director Smith informed the Council that at the corner of College and Main Streets the flow channels and manhole covers are in disrepair. He has contacted Eifert to do the repairs as well as vacuum all 3 wet wells. Director Smith will also be coordinating the work with Olivet College. Discussion followed.

MOTION by Bess, supported by Hoffdahl, to hire Eifert to repair the flow channel and manhole covers, and to vacuum all 3 wet wells, at a price not to exceed \$5,120.00. Motion carried.

## **F. FIRE TRUCK 817 REPAIR**

Commissioner Barkley informed the Council there was a fender bender accident that happened with Fire Truck 817. Spencer Manufacturing provided a repair quote for \$995.18. There is a \$500 insurance deductible on the truck.

MOTION by Barkley, supported by Penny, to hire Spencer Manufacturing to repair Fire Truck 817 at a cost of \$995.18. Motion carried.

## Approval of the Bills

MOTION by Penny, supported by Bess, to approve the monthly bills with the late additions. Motion carried.

## Employee Reports

**Clerk Bierly** said MIOSHA came to the office on March 18 to do a pre-audit free of charge to see where we were at safety-wise. We were given a “C-grade” and a potential fine of \$12,000. The main culprits were the electrical panels and ladders. Director Smith detailed the issues at DPW. Discussion followed. Bierly also shared the first meeting with the College went well and was encouraged as a first step to work collaboratively with Olivet College. The new office hours started last week and already productivity has increased. The office is closed to the public on Good Friday although staff will be working.

**Director Smith** provided a written report. One of the sewer pond discharges has been completed. DPW has distribution classes at the end of the week. Spring has sprung!

**Police Chief Garcia** provided a written report. Officer Luke Willcutt is only working part-time for the department as he accepted a position with the City of Eaton Rapids. Garcia said thanks to Kent Austin who helped get Narcan into the police vehicles to help with overdose victims. The police department will keep track of the administration of the Narcan. Commissioner Penny also informed everyone there is an odor to watch out for with illegal drugs, such as a skunk smell with marijuana and a cat urine smell with meth. If the public comes across this, alert somebody and call 911. Chief Garcia also started a sexual assault trial at the County where he was at all day today and will also run all day tomorrow.

**Fire Chief Collins** provided a written report. Collins said the calls were up 50%. Spring is definitely here. The fire station roof is leaking and in need of repair. Director Smith and DPW department will look into repairing the roof as before. Collins added there are ongoing storage problems at the station. Collins is getting prices to replace the 2 water tanks. Danny LaPoint bought the old tires from the truck that recently had the tires replaced.

## Commissioner Comments

**Marsh** appreciated the great job everyone is doing, and likes to see the green grass. He also pointed out Erin doesn't need to be working the weekends.

**Barkley** said all are doing a good job. He liked having his packet delivered on Friday.

**Penny** said the quarterly newsletter looks good. He is looking forward to the spring and summer. He thanked everyone for coming. He suggested Amy H. work on researching grants available for items less than \$5,000.00 to help the Fire Department buy tanks.

**Hoffdahl** said good job to Phil on his award and also told Danny good job on the bridge.

**Bess** said thank you for all the hard work everyone does, and congratulations to Phil.

**Maxwell** said everyone is doing a good job, and thanks for working so hard within the budget.

**Mayor Peterson** said on April 25 the Budget Committee would meet, and the First Reading of the budget will be at the May meeting.

**Meeting Adjourned at 7:55 p.m.**



**Gary L. Peterson, Mayor**



**Erin Bierly, Clerk/Treasurer**