

City of Olivet
Regular Session Minutes
January 9 – 7:00 p.m.

2017

Council Call to Order

Present: Peterson, Marsh, Hoffdahl, Bess

Absent: Barkley, Penny

Visitor Section Welcome

No visitors.

Approval of Agenda

MOTION by Marsh, supported by Hoffdahl, to approve the Agenda. Motion carried.

Approval of Previous Minutes

MOTION by Marsh, supported by Bess, to approve the Previous Minutes. Motion carried.

Oath of Office: New Deputy Clerk/Treasurer, Amy Huepenbecker, was sworn in.

OLD BUSINESS:

None.

NEW BUSINESS:

A. Phil Smith: \$.50/hour Wage Increase for attaining S4 & D4 Certification

MOTION by Marsh, supported by Bess, to approve the \$.50 wage increase for obtaining the S4 and D4 Certifications, retroactive back to December 12, 2016.

Mayor Peterson advised the Council that Jerry Staggs also has his S4 & D4 Certification. Both Smith and Staggs will be taking tests this Spring to obtain their S3 & D3 Certifications.

B. Fire Department Request to Purchase Pagers

MOTION by Marsh, supported by Hoffdahl, to approve pagers for the Fire Department, at a cost not to exceed \$2,000.00. Motion carried.

C. Resolution: Police Immobilization/Booting Policy

Police Chief Shawn Garcia advised the Council there is currently no ordinance in place regarding when to boot vehicles for past due, unpaid parking tickets. This needs to be researched further before presenting a resolution to the Council. No motion.

D. 2017 Meeting Dates Enclosed with Packet for Review

New Meeting Dates for 2017 were distributed. No motion.

Approval of the Bills

MOTION by Marsh, supported by Hoffdahl, to approve the monthly bills. There were no late additions. Motion carried.

Employee Reports

Clerk Bierly gave a written report. She welcomed Amy Huepenbecker to the Team, and said Amy has been a big help already in the office. QuickBooks is officially no longer being used, and BS&A implementation will begin mid-January. A temporary worker from Accountemps will be in the office for a few weeks through the BS&A training.

Director Smith gave a written report. He said John Holland will be in Friday, and the CCR is ready to go. Smith asked if the tree on Summer Street was on city property. The Council said it was not on city property.

Police Chief Garcia gave a written report. He said things have been quiet in the department. His new computer has been installed and working well. They will be installing the new TV downstairs for training soon.

Fire Chief Collins gave a written report. Assistant Fire Chief Bill Maas was at the meeting for Chief Collins, who was at a training class.

Commissioner Comments

Marsh congratulated Smith for getting his water and sewer licenses, and welcomed Amy Huepenbecker to the City.

Bess congratulated Smith on his licenses. She also welcomed Amy and said she looked forward to working together.

Hoffdahl thanked everyone for the holiday dinner, and hoped all had a good holiday. He congratulated Amy and welcomed her to the team. He thanked Chief Garcia for keeping the City safe. He also said good job to Phil on getting his licenses.

Mayor Peterson congratulated Smith and welcomed Amy.

Mayor Peterson requested the Meeting be moved to Executive Session.

MOTION by Marsh, supported by Bess, to move to Executive Session. Motion by roll call vote.
Motion carried 4-0.

Marsh – Yes. Bess – Yes.
Hoffdahl – Yes. Peterson – Yes.

Meeting Adjourned at 7:53 p.m.



Gary L. Peterson, Mayor



Erin Bierly, Clerk/Treasurer