

City of Olivet
Regular Session Minutes
October 8, 2018 - 6:45p.m.

Council Call to Order

Present: Mayor Barlund-Maas, Marsh, Peterson, Hoffdahl, Steward-Bess, Penny
Absent: Frohm

Public Hearing: Butterfield Hwy. Sidewalk Installation

Paula Harris- resident

Harris spoke about the flooding problem still happening at her residence and said she wishes to have her yard fixed before the college puts in sidewalks. She suggested putting the money they would spend on sidewalks toward a drain instead to prevent further flooding. Harris expressed concern regarding the requirement that the residents keep the sidewalk clear.

Larry Colvin- Facilities Director, Olivet College

Colvin spoke about the issue happening at the Harris residence and said the college is not done trying to find a new solution. He also spoke about safety issues with not having a sidewalk on Butterfield for the college students living at Oak Hill to use to walk to campus.

Colvin committed the college to plow the sidewalks on the North side of Butterfield Hwy from Main St to Oak Hill Apartments.

Phil Smith- Director of DPW

Smith stated that there would be a slope to the sidewalk allowing water runoff to go towards the road.

Mayor Barlund-Maas recognized visitors

Angela Whitwer- State Representative Candidate

Whitwer introduced herself as a candidate for State Representative.

Approval of the Agenda

MOTION by Marsh, supported by Steward-Bess, to approve the agenda. Motion carried.

Approval of Previous Minutes

MOTION by Marsh, supported by Penny, to approve the previous minutes. Motion carried.

OLD BUSINESS:

A. Casey's General Store-

MOTION by Penny, supported by Steward-Bess, to approve the Special Use Permit to operate as a gas station with stipulations that diesel fuel will not be advertised on billboards, and operating hours are from 5:00 am until 11:00 pm. It was noted that the hours may be adjusted if needed, and Special Use Permits are reviewed annually. Motion carried.

A roll call vote was taken, passing 3-1

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| Barlond-Maas- No | Steward-Bess- Yes |
| Penny- Yes | Hoffdahl- Yes |
| Marsh- Abstain due to conflict of interest. | Frohm- Absent |
| Peterson- Abstain due to conflict of interest. | |

Zoning Board of Appeals-

At the Zoning Board of Appeals meeting in August, it was recommended to rezone 113 Kalamo St. to B1 General Business as long as Casey's Special use Permit was approved.

MOTION by Penny, supported by Steward-Bess, to approve the zoning request of 113 Kalamo St. to B1 General Business per the recommendations of the ZBA. Motion carried.

A roll call vote was taken, passing 3-1

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|--|-------------------|
| Barlond-Maas- No | Steward-Bess- Yes |
| Penny- Yes | Hoffdahl- Yes |
| Marsh- Abstain due to conflict of interest. | Frohm- Absent |
| Peterson- Abstain due to conflict of interest. | |

NEW BUSINESS:

A. Butterfield Sidewalk Installation -Action item

North side of Butterfield from Main St. to the entrance of Oak Hill Apartments, now owned by Olivet College.

Olivet College will pay for the residents' costs for the new sidewalk on Butterfield Hwy. This proposal stems from the safety issues concerning college students walking to and from class from Oak Hill Apartments. The trees and stumps will be removed with the cost being shared by the college and the city. A fire hydrant that is no longer in use will also be removed. Larry Colvin reassured Paula Harris about the flooding on her property, stating the college will do everything within reason to get Harris's yard fixed before fall.

MOTION by Marsh, supported by Steward-Bess, to approve the sidewalk project on Butterfield Hwy. with the total cost not to exceed \$14,345 with the city share being \$7,172.80. Motion carried.

A roll call vote was taken, passing 4-1

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|--|-------------------|
| Barlund-Maas- Abstain due to conflict of interest. | Steward-Bess- Yes |
| Penny- Yes | Hoffdahl- No |
| Marsh- Yes | Frohm- Absent |
| Peterson- Yes | |

B. Fire Department Purchase- Action Item

Chief John Collins stated the Fire Department would like to purchase six new fire hoses at \$330 each. The fire hoses have a 20-year life. They also would like to purchase a gas monitor for their medical bag. As a result of their recent training with Smittendorf on Highway safety, they are also requesting to purchase another collapsible sign for \$300 and 30 safety cones at \$20 each. The money will be taken out of their equipment repair line item account.

MOTION by Steward-Bess, supported by Hoffdahl, to approve six rolls of fire hose not to exceed \$2,000 and three other items not to exceed \$1,400. Motion carried.

C. Fire Department Raises – Action item

Discussion took place on raises for the Fire Department for their first hour of service on a call. It will be further discussed at next months meeting.

D. Jason Orton-David Chapman Insurance Renewal

Orton presented Council with the insurance renewal information. He stated it is the same insurance the city has had previously. Our next renewal will be in three years.

Approval of the Bills

MOTION by Penny, supported by Steward-Bess, to approve the monthly bills with the addition of a late bill. Motion carried.

Employee Reports

Clerk/Treasure Huepenbecker-

Huepenbecker stated that the audit was finished last week and things seemed to have gone well. She feels things went smoothly because of the help from Kelly Hanna from Plante-Moran. Now that the audit is behind us, she and the other election officials are getting ready for the November election.

DPW Director Smith-

Smith stated that the crack seal will be completed by the end of the week. Kanoe the Kazoo went well although the water was low but the participants still had a good time. There was some vandalism at the Little Library. The glass was broken on the door but has since been fixed. The DPW has gotten

a new waste water meter. The water tower cleaning is scheduled for October 16. There is no rental charge on the pumps until they start using them.

At the end of Smith's report, Mayor Barlund-Maas read a letter from a resident regarding how well Smith responded to an after-hours call.

Police Chief Garcia-

Absent due to personal reasons.

Fire Chief Collins –

Collins reminded everyone that this month is fire prevention month. He mentioned that most runs are for medical and they have hired on two new volunteer firefighters. The speaker went well that they had at the college. The department was busy with Olivet High School's homecoming.

Commissioner Comments

Frohm – Absent.

Peterson- Peterson thanked Commissioner Penny for his time spent researching Casey's General Store. He stated it was nice to hear the kind words about DPW Director Smith.

Steward-Bess- Steward-Bess had no further information.

Marsh- Marsh stated that the new DPW truck should be coming by the end of the month.

Penny- Penny stated that he appreciated the help from the DPW, Fire Department, and Police Department during the OHS Homecoming in which he participated.

Hoffdahl- Hoffdahl had no comment.

Mayor Barlund-Maas- Barlund-Maas stated that next month there will be Resolutions from our audit to be voted on. She brought up paying off long term debt. She asked for opinions from Council about City elections. She would like to appoint a committee to consider moving City elections to be held with the general election on even years. This would save the city money and time. Mayor Barlund-Maas said that her office hours will be on Tuesdays and Thursdays from 3:45 pm – 5:00 pm.

Meeting Adjourned at 8:42pm

Laura A. Barlund-Maas, Mayor

Amy Huepenbecker, Clerk/Treasurer